

City of Toledo Local Government Investment Pool (LGIP) Policy

Purpose: The Local Government Investment Pool (LGIP) Policy of the City of Toledo provides guidance for managing municipal funds in compliance with Washington State statutes. The policy ensures the safety, liquidity, and yield of the City's investments while adhering to legal requirements and fiscal best practices.

Scope: This policy applies to the management of all financial assets eligible for deposit into the LGIP on behalf of the City of Toledo.

Responsibilities:

- **City Treasurer:** Rachel Beaver, the City Treasurer, is authorized to make all deposits to and withdrawals from the LGIP. These actions will be conducted under the guidance of the Mayor and approved by the City Council. The Treasurer will also:
 - Submit quarterly reports on interest earned to the City Council.
 - Allocate deposits by fund to ensure proper management and reconciliation within the LGIP.
 - Reconcile accounts monthly for accuracy.
- **City Council:** The Council oversees LGIP transactions by approving deposits and withdrawals after recommended by Mayor
- **Mayor:** The Mayor provides guidance and strategic direction for LGIP transactions.

Investment Objectives: The primary objectives, in order of priority, shall be:

1. **Safety:** Ensuring the preservation of capital by mitigating risk.
2. **Liquidity:** Maintaining the availability of funds to meet the City's operational needs.
3. **Yield:** Seeking a fair return on investments while adhering to safety and liquidity goals.

Authorized Investments: All investments made by the City shall conform to state law (RCW 43.250) and other applicable local regulations. The LGIP, managed by the State Treasurer's Office, provides a secure and prudent option for municipal investments.

Procedures:

1. **Deposits and Withdrawals:**
 - The Treasurer coordinates all deposits and withdrawals to and from the LGIP under the Mayor's guidance and with City Council approval.
2. **Interest Earnings and Allocation:**
 - All interest earned is allocated back to the fund from which it originated.
3. **Reporting and Reconciliation:**
 - The Treasurer will submit quarterly reports on interest earned to the City Council.
 - LGIP accounts will be reconciled monthly to ensure accurate record-keeping.

Compliance and Review:

- This policy will be reviewed periodically to ensure compliance with changes in state regulations or investment practices.
- The Treasurer will implement corrective actions to address any non-compliance identified.

Conclusion: By ensuring strategic oversight from the Mayor and City Council, this policy prioritizes safety, liquidity, and yield in LGIP management.