

**CITY OF TOLEDO
CITY COUNCIL MEETING
MARCH 21, 2022**

MAYOR STEVE DOBOSH CALLED THE MEETING TO ORDER. THE MEETING WAS ALSO TELEVISED LIVE ON YOU TUBE. THE FLAG SALUTE WAS LED BY MAYOR STEVE DOBOSH.

COUNCIL MEMBERS PRESENT: Emily Morgan, Glenda Forga, Eric Hayes, Jamie Scalise, and Michelle (Shelly) Thomas.

EMPLOYEES PRESENT: Michelle Whitten, City Clerk; Jill Davis, Deputy Clerk; Deavon Jacobson, Public Records Officer; Sam Patrick, Police Chief; Mike Fisher, Public Works Superintendent and Shelly Allen, Utility Clerk/Clerks Assistant.

GUESTS: Cindy Samco, Stephanie Fisher, Paulli Badger, Ernest Badger, Kathy Hill, Tom Hill, Scott Brummer, Lacey Clark, Terry Boone, Jessie Boone.

CONSENT AGENDA APPROVING CITY COUNCIL MINUTES OF MARCH 7, 2022 AND WORKSHOP MARCH 7, 2022. Emily motioned to approve the consent agenda; Eric seconded. Motion carried unanimously.

DEPARTMENT REPORTS:

Steve Dobosh – Mayor: Mayor Dobosh gave the Oath of Office to Shelly Allen- the new Utility Clerk/Clerk's Assistant.

Mike Fisher – Public Works: They have been working hard on the park for opening of April 1st, widening the rv dump station road and the park host spot. Mike has received one bid on electrical and waiting on another for the park kitchen area, new breaker box and upgrade the park host spot to 50 amp.

The water meter software has been ordered as well as the computer for the wastewater treatment plant. They have 45 meter left to install. The Fowler representative will be looking at the city standards for hook ups for water and giving suggestions for updates.

Eric asked about the bathroom spot for the park host and if it is complete, Mike answered they are working on. Shelly asked for a timeline on completion of the water meters. Mike thought it would be done in a couple of weeks. Emily asked if Fish and Wildlife was contacted and their response about the erosion at the boat launch. Mike has not had opportunity.

Sam Patrick – Police Department: Everything is going alright. Sam presented a mockup of vehicle graphics. Emily asked how the new officer is working, Sam replied fine and the kids at the elementary school loved him. Sam is wanting him to keep getting out in the public.

Michelle Whitten– City Clerk: Michelle had information in packets regarding the information she received on the church exemption, prepared documents for the new job description and employee. Worked on a new land subdivision, short plat and building permit. Last Friday was a hearing for ToledoTel building expansion and Kellogg's Company for dirt/compost bagging.

The Lewis County hearing examiner listened to the proposals, staff recommendations, and public. He approved both applicants.

There has been a lot of information gathering for the spreadsheets for salary comparisons. It has been difficult to find cities with the exact similarities of population, revenue source, employee, etc.

The certified letter to Ric Kindle was returned regarding his trailer, the 45 days will be up on April 7th. At that time the city can do what they want with the trailer and it is considered abandoned.

Michelle did hear from the Toledo Food Bank today and a meeting is set up for Thursday to discuss a new lease and other things. They have been working on their annual filing for non-profit status and marked a wrong box. They have turned in a correction and waiting on state.

COMMITTEE REPORTS: None

PUBLIC COMMENT ON AGENDA ITEMS: None.

NEW BUSINESS:

Liquor License Renewal – Toledo IGA Market Fresh. Emily motioned to approve the liquor license renewal; Jamie seconded. Motion carried unanimously.

Water Agreement Renewal – Toledo Youth Baseball. The three-year agreement is done at the end of this year and a new agreement will need to be put in place. Information on water usage was in the packets, and the rates are set in the budget fee schedule. Council was also informed that new lines for watering the fields were recently put in. Eric motioned to extend the agreement for one year and address the water issue, Glenda seconded. Motion carried.

Shared Services Interlocal Agreement – Building Permit inspections. Michelle informed Council this agreement is formatted the same as the current agreement we have with Winlock for Treasurers services. Eric motioned to approve the agreement; Glenda seconded. Shelly wants more information on the process. There could be an attachment to the document that does that. She would like to see how often payments are made, monthly, quarterly, etc. Mayor Svenson from Winlock was in the audience and spoke about the agreement and said it was fine, but more could be added if needed. He was asked if Winlock inspector was certified, which he answered yes, he is in residential and working on his commercial certification. Shelly said if Winlock has no problem, then she was fine with it. Motion carried unanimously.

Proclamation – Disposal of Bio Sludge. Glenda motioned to approve the Proclamation against the disposal of bio sludge, Emily seconded. There was a letter from Ecology in the packet which Eric did not agree with. Motion carried unanimously. Mayor read by title.

TIB Sidewalk Project Engineering Services – Windsor Engineering. Glenda motioned to accept Windsor Engineering for engineering of the sidewalk project, Shelly seconded. Emily asked where this sidewalk was at. It was explained Silver Street by the New Life Assembly Church South on Kellogg Way. The narrow sidewalk going down to grocery store. Motion carried.

Ordinance No. 773 – Creating Appointive Office of City Treasurer. First Reading. Mayor read by title. Eric motioned to approve the Ordinance; Shelly seconded. Motion carried.

Ordinance No. 774 – Reaffirming Appointive Office of City Clerk – First Reading. Mayor read by title. Glenda motioned to approve Ordinance No 774, Emily seconded. Motion carried.

L.C. Multijurisdictional Hazard Mitigation Plan. Michelle explained this is a plan that Lewis County is working on updating. If Toledo does not become a part of it, they will be required to do their own. We have belonged to this group for several years and it has been a good partnership. Glenda motioned to send a letter of intent; Emily seconded. Eric asked what the 40 hours would be. Michelle explained that usually the Clerk, Police Chief and Public Works Director will attend training exercises host by Lewis County and possibly forms to be filled out. Motion carried.

UNFINISHED BUSINESS.

Alley Vacation Request. Set Hearing Date. Michelle had information from Lewis County Assessor Diane Dorey in the packets in which the churches properties do not need to be touching for the exemption. They will need to apply to the Department of Revenue, which will inform the assessor's office. Glenda said at this time there is no reason to vacate. Eric asked if the other reason the church was asking is because they paved into the alley for the garage approach. Mr. Badger was present for the Presbyterian church explaining that is part of the reason. He also pointed out that if the church were to fence the property line a car would not be able to get into any of the garages on the 12' alley. Tom Hill the church treasurer commented he has been in conversation with the Department of Revenue and was informed the same information Michelle received. Glenda motioned to not vacate alley, Shelly seconded. Motion carried.

OTHER BUSINESS:

Park Host. Mayor Dobosh informed Council that he met with Mr. Lovelady along with Mike, Jill and Shelly regarding duties at the park. He would like to make the recommendation the council accept Mr. Lovelady as the park host. Council questioned if his trailer will be inspected prior, only want a year-to-year contract, make sure host is following the contract. Public Works is responsible to make sure host is doing his duties. Glenda motioned to accept Guy Lovelady as park host, Jamie seconded. Motion carried unanimously.

PUBLIC.

Scott Brummer introduced himself. He will be running for Lewis County Commissioner 3rd District. He would like to be a resource for Toledo.

ADJOURNMENT: Emily made a motion to adjourn, Jamie seconded. Motion carried.

These minutes are not verbatim. If so desired, a recording of this meeting is on file and can be heard.

Steve Dobosh – Mayor

Michelle Whitten – City Clerk