



Annexation Petition

MUST BE FILLED OUT COMPLETELY – INCOMPLETE APPLICATIONS WILL BE RETURNED

<p style="text-align: center;"><i>Land Development Code 1.07</i></p> <p><i>Any uses contained within the boundaries of an annexation must comply with The City of Toledo Land Development Code. In order to not cause undue economic hardship on uses that existed prior to an annexation, they may continue under the provisions in Section 1.09</i></p>	<p>Return Annexation Petition to:</p> <p style="text-align: center;">City of Toledo PO Box 236 130 N. Second Street Toledo, WA 95591</p> <p style="text-align: center;">Email: cityoftoledo@toledotel.com</p>	<p style="text-align: center;">Official Use Only</p> <p>Date Received: _____ Received By: _____ Fee Collected: _____ Notes/Comments: _____ _____ _____</p>
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Checklist for Annexation

- Fill out and submit the Petition for Annexation and Land Use Permit Application. A SEPA may be required.
- Pay the required fees. *Various fees and costs are required.*
 - Annexation fee
 - Boundary Review Board fee
 - SEPA fee *(if applicable)*
 - Mailings to all property owners (within 300 ft)
 - Publication in newspaper
 - Attorney fees *(if applicable)*
 - Property survey for legal description
- Public hearing and City Council vote on the petition by resolution.
- Petition sent to the Lewis County Review Board for approval
Note: BRB only meets quarterly (March, June, September, December).

Boundary Review Board Process

If the annexation is less than 10 acres and less than 2 million dollars (assessed valuation) the BRB Chair may issue a determination that a full-scale review by the board is not necessary. The Clerk of the Board determines if it is a complete application and sends a Notice of Intention to affected cities and agencies. A 45-day review/comment period begins. If the jurisdiction is not invoked the Boundary Review Board Chair signs a certificate approving the annexation.

- City adopts legislation approving the annexation by ordinance (2 separate council meetings)
- Ordinance published in newspaper (effective 5 days after publication)



Petition for Annexation

THE UNDERSIGNED, being the owner of one hundred percent (100%) in assessed value (according to the assessed valuation for general taxation) of the real property described below lying contiguous to the City of Toledo, Washington, do hereby petition that such property be annexed to and made part of the corporate limits of the City of Toledo under the provisions of RCW 35A.14.10, et. seq. and any amendments thereto.

The property proposed to be annexed is within Lewis County Washington, and is described as set forth in Exhibit "A", attached hereto and incorporated herein by this reference.

Petitioner requests that appropriate action be taken by the City Council to entertain this petition, fixing a date for public hearing, causing notice to be published and posted specifying the time and place of such hearing and inviting all persons interested to appear and voice approval or disapproval of the annexation, and, following such hearing, determine by ordinance that such annexation shall be effective and that the property so annexed shall become a part of the City of Toledo, Washington, subject to its laws and ordinances then and thereafter in force.

Petitioner agrees that all property within the territory hereby sought to be annexed shall be assessed and taxed at the same rate and on the same basis as property within the City of Toledo, including bonded indebtedness, and that the current zoning maintained for the territory to be annexed subject to the city considering a rezone.

This Petition is accompanied and has attached hereto as Exhibit "B" a diagram which outlines the boundaries of the property sought to be annexed.

DATED this _____ day of _____, 20 _____.

By _____
Signature

Name _____
Print

Address

City State

Exhibit "A"

Physical Address _____ Tax Parcel # _____
Legal Description: _____

Exhibit "B"

- { } 1. Indicate North arrow
- { } 2. ALL property lines/dimensions/setbacks (front, rear, side)
- { } 3. Indicate ALL structures – dimensions, distance from each other and lot line
- { } 4. Indicate driveways, parking areas, paved/graveled surfaces
- { } 5. Indicate any known critical areas on property (i.e. ravines, streams, creeks, slopes, banks etc.)

Grid square is: 5 feet:





City of Toledo
 PO Box 236
 Toledo, WA 98591
 Phone: 360.864.4564
 Fax: 360-864.4566
www.toledowa.us

**TO: The Honorable Mayor and City Council
 City of Toledo
 PO Box 236
 Toledo, WA 98591**

For the purpose of annexation of the hereinafter described property to the City of Toledo, Washington, said property lying contiguous to the present boundary line of the city, the undersigned, being the owners of the majority of the acreage for which annexation is petitioned, and a majority of the registered voters residing within the area for which annexation is petitioned, hereby respectfully submitted their petition to the city for annexation of the hereinafter described property to said city.

The property to be annexed is legally described on Exhibit "A", attached hereto and incorporated herein by this reference. A drawing outlining the boundary of the proposed property to be annexed is attached hereto, marked Exhibit "B", and incorporated herein by this reference.

Toledo has required the assumption of all City of Toledo indebtedness by the area annexed.

This petition is made pursuant to RCW 35.21.005.

WARNING

EVERY PERSON WHO SIGNS THIS PETITION WITH ANY OTHER THAN HIS OR HER TRUE NAME, OR WHO KNOWINGLY SIGNS MORE THAN ONE OF THESE PETITIONS, OR SIGN A PETITION SEEKING AN ELECTION WHEN HE OR SHE IS NOT A LEGAL VOTER OR SIGN A PETITION WHEN HE OR SHE IS NOT OTHERWISE QUALIFIED TO SIGN, OR WHO MAKES HEREIN ANY FALSE STATEMENT, SHALL BE GUILTY OF A MISDEMEANOR.

Name	Address	Signature & Date	Parcel #	Owner		Registered Voter	
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No