

## **SMALL WORKS ROSTER APPLICATION**

Thank you for the interest expressed by your firm to be included on the City of Toledo Small Works Roster. To determine qualifications and State compliance of firms to provide services to the City, please complete the information on this form and return to the City of Toledo, City Hall, P.O. Box 236, 130 North Second Street, Toledo, WA 98591-0236. Incomplete applications will not be processed. Information provided will be kept in confidence unless a matter of public record.

*The City of Toledo is an equal opportunity employer.*

### **PREQUALIFICATION REQUIREMENTS**

Firms on the Small Works Roster must be able to show proof of ability to provide the following items (items or copies of items 3, 4, and 5 must accompany application):

1. Insurance, naming the City as additional insured prior to performance of any contract;
2. A Performance Bond prior to performance of any contract;
3. A list of references of similar projects performed by contractor in the past two (2) years;
4. Proof of appropriate Contractor License;
5. Statement that contractor has no previous record of default in the performance of, or failed to complete, a written public contract, or has not been convicted of a crime arising from a previous contract.